

23 August 2007

Dear Councillor

IT WORKING GROUP

A meeting of the IT Working Group will be held in the large meeting room, customer service centre, Council Offices, Saffron Walden, on September 3rd 2007 at 5.30 pm.

The IT Working Group has for some time conducted its business electronically. All agendas and reports will be e-mailed to you and no hard copies will be sent through the post. At the meeting, reports are viewed on a large screen so you do not need to print them off remotely prior to the meeting.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

AGENDA

- 1 Apologies for absence and declarations of interest
- 2 Minutes of the meeting held on 12 July 2007 (attached)
- 3 Ocella computer system – business case for retention/replacement (to follow)
- 4 Website development progress report (attached)

Item to note

Member's views are sought on the progress of the website redevelopment project.

- 5 Organisational re-engineering – verbal update
- 6 Any other items, which the Chairman considers to be urgent

To: Councillors K Artus, **S Howell (Chairman)**, J Hudson, R M Lemon, D Sadler

Lead Officer: Mike Brean (01799) 510330
Committee Officer: Ellen O'Malley (01799) 510432